

Dormition of the Theotokos. O.C.A. Regular Parish Council Meeting Minutes

Meeting held in the Social Hall of Dormition of the Theotokos, O.C.A.

736 Sheppard Ave., Norfolk, VA 23518

December 20, 2020

The meeting convened at 12:01 PM following the opening prayer. Present for the meeting was The Reverend Father John Cox, Diane Blischak as Warden, Kevin Combes as Secretary, Karl Rusnak as Treasurer, Erin Gray.

A. Review/Approval Previous Meeting Minutes

A review of the minutes of the Regular Parish Council Meeting held November 22, 2020 was conducted.

A.1 Motion Diane Blischak/ Seconded- To accept the Regular Parish Council Meeting minutes of November 22, 2020 as amended. CARRIED.

B. Financial Reports (attached)

Karl Rusnak, Treasurer, presented the Financial Report ending November 30, 2020. The Treasurer estimated that the closing balance for 2020 will be \$10,000.

B.1 Motion Kevin Combes/Seconded- To accept the Financial Report ending November 30, 2020 as presented. CARRIED.

The Parish Council then discussed the Spending Plan for 2021. Chad Edwards will act as the Diocesan Council Representative for the Appalachian Deanery, and his travel expenses associated with this duty are to be taken into consideration for the 2021 Spending Plan.

C. Father John's Comments

The Clergy Conference and Diocesan Assembly met virtually this year.

Father is in the process of finishing up current Christian Education classes. New classes will begin after Theophany.

Any background checks necessary will be done by the Diocese, at Parish expense.

The Iconostasis icons are being painted. A curtain to hang at the Royal Doors has been ordered.

The 2021 Pledge Form is ready.

Father has no plans to travel after Christmas.

D. Committee Reports

Stewardship and Outreach:

The Stewardship and Outreach Committee reported that the parish responded well to recent projects.

Building and Grounds:

The parking lot repaving and marking project turned out well. There is a minor leak in the roof which will need attention.

Beautification and Hospitality:

A new monthly newsletter featuring a section “spotlighting” new parish members, and updates of current members, is planned for 2021. The parish bookstore is scheduled to open at the end of January, 2021, on a cashless basis.

E. Old Business

The Parish Council will nominate Andy Price and Jim Ellis to serve on the parish council at the Annual Parish Meeting January 31, 2021.

An electrical contractor to install the required wiring for the spotlights in the altar is being sought.

The minor roof leak will be handled in-house.

F. New Business

Ben Andrus has provided a list of equipment, along with the cost, for enhanced video streaming of services. The system will require a dedicated person to operate during the services. As a financial consideration for 2021, the total estimated cost is \$4000.

The form of the annual meeting was discussed by the parish council. Reports are to be published ahead of time in order that they may be read, and then voted on virtually.

F.1 Motion Karl Rusnak/Seconded-To hold the 2021 Annual Parish Meeting virtually, reports having been published in advance for consideration, and to be held on January 31, 2021, after Divine Liturgy, as set at the 2020 Annual Parish Meeting. CARRIED.

G. Date/Time Of Next Meeting

The council set the date and time of the next Regular Parish Council Meeting for January 17, 2021 @ 11:30 AM.

H. Closing Prayer

The meeting closed with prayer at 1:33 PM.

Respectfully Submitted,

Kevin Combes,

Secretary

DORMITION OF THE THEOTOKOS ORTHODOX CHURCH					
FINANCIAL REPORT					
UNRESTRICTED FUNDS					
Opening Balance 1/1/20				6,393.08	
Total Receipts				104,810.02	
Total Disbursements				93,241.49	
Closing Balance, 11/30/20				17,961.61	
Receipts			Disbursements		
	Actual		Planned EOY		
Unrestricted Offerings	81,129.38		105,104.00		
Candles	1,680.64		3,100.00		
Misc/Other	0.00		300.00		
Anonymous Gift	22,000.00				
Total	104,810.02		108,504.00		
Net Assets			Church Operations		
Account Balances 11/30/20				Actual	Planned EOY
Unrestricted Funds	17,961.61		Managed Debt Payment	2,528.39	3,800.00
Bld/Beautification	26,513.71		Tithes - DOS	11,091.55	10,850.00
CFL-Church Friendly Loans	30,405.77		Utilities Natural Gas	1,074.20	1,400.00
Sunday School Fund	1,212.09		Utilities - Electricity	2,827.25	2,800.00
Programs/Philanthropy	12,376.25		HRUBS	2,393.16	2,300.00
Total	88,469.43		Telephone	823.26	934.00
Real Estate Assessed Value			Internet/ Security	1,601.85	1,690.00
Sheppard Avenue Property	460,200.00		Insurance	3,535.50	4,000.00
Total	460,200.00		Church Supplies	1,629.39	3,500.00
Accounts Payable 11/30/20			Checks Bank Fees	7.50	100.00
Mortgage Debt	126,740.68		Honoraria	500.00	1,000.00
DOS Debt	880.94		Books	91.97	500.00
CFL Payable	20,000.00		Travel	643.51	2,500.00
Total	147,621.62		Web/Printing/Office supplies	253.11	250.00
Net Assets 11/30/20	401,047.81		Church School	391.90	300.00
			Youth Activities	0.00	500.00
			OCF	0.00	200.00
			Continuing Education	0.00	200.00
			Community Assistance	563.80	300.00
			Parish Outing/Picnic	212.49	300.00
			BLD Repair and Maintenance	500.00	2,000.00
			Legal and Corporate	169.85	250.00
			Hospitality	0.00	500.00
			Miscellaneous/ Other	187.17	200.00
			Clergy Brotherhood	0.00	250.00
			Total Church Operations	31,025.85	40,624.00
			Priest Salary/Housing/Pension		
			Salary	39,644.00	43,248.00
			Priest Housing	14,938.00	16,296.00
			Priest Pension	7,633.64	8,336.00
			Total Salary/Housing/Pension	62,215.64	67,880.00
			Total Disbursements	93,241.49	108,504.00