

Dormition of the Theotokos. O.C.A. Regular Parish Council Meeting Minutes

Meeting held in the Social Hall of Dormition of the Theotokos, O.C.A.

736 Sheppard Ave., Norfolk, VA 23518

November 22, 2020

The meeting convened at 11:49 AM following the opening prayer. Present for the meeting was The Reverend Father John Cox, Diane Blischak as Warden, Kevin Combes as Secretary, Karl Rusnak as Treasurer, Erin Gray.

A. Review/Approval Previous Meeting Minutes

A review of the minutes of the Regular Parish Council Meeting held October 25, 2020 was conducted.

A.1 Motion Karl Rusnak/ Erin Gray- To accept the Regular Parish Council Meeting minutes of October 25, 2020 as presented. CARRIED.

B. Review/Approval Special Parish Council Meeting Minutes

A review of the minutes of the Special Parish Council Meeting held November 8, 2020 was conducted.

B.1 Motion Diane Blischak/Erin Gray- To accept the Special Parish Council Meeting minutes of November 8, 2020 as presented. CARRIED.

C. Financial Reports (attached)

Karl Rusnak, Treasurer, presented the Financial Report ending October 31, 2020. The Treasurer noted that October ended in the red, but that the church is in the black so far for the year.

C.1 Motion Kevin Combes/Diane Blischak- To accept the Financial Report ending October 31, 2020 as presented. CARRIED.

D. Father John's Comments

Father John will hand deliver the Iconostasis Doors and Arch to our iconographer in Boone, N.C.

Father John is searching for a curtain for the Royal Doors.

There are several Chrismation services scheduled for this Advent Season.

The Bible Study and Orthodoxy 101 class are going well.

Antonio Tutt, the contractor who rewaxed the floors, will buff the floors monthly at \$40 a month in order to maintain them.

The Council discussed the make-up of the 2021 Pledge Card. The Pledge Cards are due back by the Annual Meeting held January 31, 2021.

E. Committee Reports

Stewardship and Outreach:

Advent Almsgiving project this year is to the Union Mission with supplies and bus passes for those in need.

An online fundraiser for the parish this Advent Season is through Sarris Candies. The ordering information is being sent out in the weekly update by email. It runs through December 22, 2020

Building and Grounds:

The Building and Beautification fund is short the \$5000 needed to pay for the parking lot repaving project and our current Building and Beautification projects underway.

Motion Karl Rusnak/Diane Blischak-To reallocate \$5000 from Church Operations to Building and Beautification. CARRIED.

A minor roof leak has been found and should be addressed.

More light is wanted in the Altar. Spot lights we have on hand will be installed by a qualified electrician.

Several trees along the West side of the church building need to be pruned as they may cause damage to the roof.

Beautification and Hospitality:

Plans were discussed for decorating the church for the Feast of the Nativity.

F. Old Business

No old business

G. New Business

Council Member nominations for 2021 were discussed.

H. Date/Time Of Next Meeting

The council set the date and time of the next Regular Parish Council Meeting for December 20, 2020 @ 11:30 AM.

I. Closing Prayer

The meeting closed with prayer at 12:56 PM.

Respectfully Submitted,

Kevin Combes,

Secretary

**DORMITION OF THE THEOTOKOS ORTHODOX CHURCH
FINANCIAL REPORT**

UNRESTRICTED FUNDS	
Opening Balance 1/1/20	6,393.08
Total Receipts	94,480.18
Total Disbursements	86,024.27
Closing Balance, 10/31/20	14,848.99

Receipts

	Actual	Planned EOY
Unrestricted Offerings	73,026.54	105,104.00
Candles	1,453.64	3,100.00
Misc/Other	0.00	300.00
Anonymous Gift	20,000.00	
Total	94,480.18	108,504.00

Net Assets

Account Balances 10/31/20	
Unrestricted Funds	14,848.99
Bld/Beautification	36,446.75
CFL-Church Friendly Loans	30,292.17
Sunday School Fund	1,211.84
Programs/Philanthropy	12,376.25
Total	95,176.00
Real Estate Assessed Value	
Sheppard Avenue Property	460,200.00
Total	460,200.00
Accounts Payable 10/31/20	
Mortgage Debt	127,213.58
DOS Debt	(50.43)
CFL Payable	20,000.00
Total	147,163.15
Net Assets 10/31/20	408,212.85

Disbursements

	Actual	Planned EOY
Church Operations		
Managed Debt Payment	2,528.39	3,800.00
Tithes - DOS	11,091.55	10,850.00
Utilities Natural Gas	1,051.25	1,400.00
Utilities - Electricity	2,625.90	2,800.00
HRUBS	2,166.97	2,300.00
Telephone	777.36	934.00
Internet/ Security	1,453.14	1,690.00
Insurance	3,535.50	4,000.00
Church Supplies	1,424.83	3,500.00
Checks Bank Fees	7.50	100.00
Honoraria	500.00	1,000.00
Books	91.97	500.00
Travel	489.91	2,500.00
Web/Printing/Office supplies	253.11	250.00
Church School	391.90	300.00
Youth Activities	0.00	500.00
OCF	0.00	200.00
Continuing Education	0.00	200.00
Community Assistance	563.80	300.00
Parish Outing/Picnic	212.49	300.00
BLD Repair and Maintenance	0.00	2,000.00
Legal and Corporate	169.85	250.00
Hospitality	0.00	500.00
Miscellaneous/ Other	129.89	200.00
Clergy Brotherhood	0.00	250.00
Total Church Operations	29,465.31	40,624.00
Priest Salary/Housing/Pension		
Salary	36,040.00	43,248.00
Priest Housing	13,580.00	16,296.00
Priest Pension	6,938.96	8,336.00
Total Salary/Housing/Pension	56,558.96	67,880.00
Total Disbursements	86,024.27	108,504.00

Bld/Beautification Planned Spending		
Parking lot	22,950.00	
Inconastasis		
Woodwork	8,250.00	
Icons	10,300.00	
Total	41,500.00	