

Dormition of the Theotokos. O.C.A. Regular Parish Council Meeting Minutes

Meeting held in the Social Hall of Dormition of the Theotokos, O.C.A.

736 Sheppard Ave., Norfolk, VA 23518

August 30, 2020

The meeting convened at 11:36 AM following the opening prayer, "O Heavenly King". Present for the meeting was The Reverend Father John Cox, Diane Blischak as Warden, Kevin Combes as Secretary, and Erin Gray. Absent was Jack Damon (Military Duty Change).

A. Review/Approval Previous Meeting Minutes

A review of the minutes of the Regular Parish Council Meeting held July 14, 2020 was conducted.

A.1 Motion Gray/ Fr. Cox- To accept the previous Regular Parish Council Meeting minutes as amended. CARRIED.

B. Financial Reports (attached)

Karl Rusnak presented the Financial Report for July 2020.

B.1 Motion Combes/Gray- To accept the Financial Reports as presented. CARRIED.

C. Father John's Comments

Father Cox will be on vacation August 1 through 8, 2020. Fr. John Diamantis will preside over the scheduled services in his place.

A Deanery meeting is scheduled in November 2020 to be held in Kingsport, Tenn.

The Rites of Reception working group is ongoing.

The work on the Iconostasis is still in progress.

The iconographer, Elizabeth Randall, continues work on the icons commission. Half of the Festal Icons are complete. She will not be able to start on the Principal Icons until we deliver the Iconostasis Doors, as these icons are painted directly on them.

Father John Cox is planning a Bible Study and possibly a book study for the near future.

Father John Cox reported that he has many new inquirers and catechumens of the Orthodox Faith.

The council needs to find a way to continue the coffee hour in accordance with prevailing COVID-19 guidelines when the weather turns. The coffee hour is extremely important to Father Cox' ministry.

Father John Cox and Anastasia Ellis are busily organizing this year's Sunday School curriculum. The classes will begin September 20, 2020. Facebook Groups are being organized to support this effort. There will be 4 classes, held in person, and limited to 20 minutes of duration. Background checks are required for those working with the children. The Diocese now has a person who will coordinate the background checks, which are good for 3 years. Anastasia Ellis will act as Sunday School Superintendent.

D. Committee Reports

Stewardship and Outreach:

A recap of stewardship and outreach activities to date was reported. Additional opportunities are being considered.

Discussion of the Pledge Form is tabled.

Building and Grounds:

The estimates to repave the parking lot are being gathered.

The proposed detached storage shed is still being considered.

Beautification and Hospitality:

The Fall Bake Sale is scheduled for October 10, 2020 from 9 AM to 2 PM. The option to offer baked goods at local farmer markets is being considered. This year the Cookie Walk is cancelled due to COVID-19.

The Parish Picnic on August 15, 2020 was a success.

E. Old Business

There was no old business.

F. New Business

There was no new business.

G. Date/Time of Next Meeting

The parish council then scheduled the next Regular Parish Council Meeting for September 27, 2020 @ 11:30 AM.

H. Closing Prayer

The meeting closed with prayer at 1:09 PM.

Respectfully Submitted,

Kevin Combes,

Secretary

**DORMITION OF THE THEOTOKOS ORTHODOX CHURCH
FINANCIAL REPORT**

UNRESTRICTED FUNDS	
Opening Balance 1/1/20	6,393.08
Total Receipts	68,771.71
Total Disbursements	61,031.79
Closing Balance, 7/31/20	14,133.00

Receipts

	Actual	Planned EOY
Unrestricted Offerings	53,918.71	105,104.00
Candles	853.00	3,100.00
Misc/Other	0.00	300.00
Anonymous Gift	14,000.00	
Total	68,771.71	108,504.00

Disbursements

	Actual	Planned EOY
Church Operations		
Managed Debt Payment	1,481.94	3,800.00
Tithes - DOS	8,524.65	10,850.00
Utilities Natural Gas	982.65	1,400.00
Utilities - Electricity	1,620.84	2,800.00
HRUBS	1,503.05	2,300.00
Telephone	542.51	934.00
Internet/ Security	1,007.01	1,690.00
Insurance	2,683.50	4,000.00
Church Supplies	1,234.00	3,500.00
Checks Bank Fees	7.50	100.00
Honoraria	250.00	1,000.00
Books	25.19	500.00
Travel	839.91	2,500.00
Web/Printing/Office supplies	0.00	250.00
Church School	0.00	300.00
Youth Activities	0.00	500.00
OCF	0.00	200.00
Continuing Education	0.00	200.00
Community Assistance	563.80	300.00
Parish Outing/Picnic	85.40	300.00
BLD Repair and Maintenance	0.00	2,000.00
Legal and Corporate	0.00	250.00
Hospitality	0.00	500.00
Miscellaneous/ Other	90.92	200.00
Clergy Brotherhood	0.00	250.00
Total Church Operations	21,442.87	40,624.00
Priest Salary/Housing/Pension		
Salary	25,228.00	43,248.00
Priest Housing	9,506.00	16,296.00
Priest Pension	4,854.92	8,336.00
Total Salary/Housing/Pension	39,588.92	67,880.00
Total Disbursements	61,031.79	108,504.00

Net Assets	
Account Balances 7/31/20	
Unrestricted Funds	14,133.00
Bld/Beautification	34,646.86
Church Friendly Loans	29,953.92
Sunday School Fund	1,211.07
Programs/Philanthropy	12,376.25
Total	92,321.10
Real Estate Assessed Value	
Sheppard Avenue Property	460,200.00
Total	460,200.00
Accounts Payable 7/31/20	
Mortgage Debt	128,637.41
DOS Debt	(103.79)
Church Loan Principal	20,000.00
Total	148,533.62
Net Assets 7/31/20	403,987.48