

Dormition of the Theotokos. O.C.A. Regular Parish Council Meeting Minutes

Meeting held in the Social Hall of Dormition of the Theotokos, O.C.A.

736 Sheppard Ave., Norfolk, VA 23518

July 19, 2020

The meeting convened at 11:25 AM following the opening prayer, "O Heavenly King". Present for the meeting was The Reverend Father John Cox, Diane Blischak as Warden, Kevin Combes as Secretary, and Jack Damon.

A. Review/Approval Previous Meeting Minutes

A review of the minutes of the Regular Parish Council Meeting held June 14, 2020 was conducted.

A.1 Motion Damon/ Blischak- To accept the previous Regular Parish Council Meeting minutes as presented. CARRIED.

B. Financial Reports (attached)

Karl Rusnak presented the Financial Report for June 2020 via email:

Parish Council,

Unfortunately I will not be able to attend Sunday's meeting. I have attached the June 2020 financial report and offer the following comments and observations:

Income continues to be good. Our closing balance is \$14989.86 which is about \$8300.00 more than our starting balance of \$6393.06. This is very good

The end of June is the halfway point of our financial year. Our year to date actual income is \$60,690.98, projecting this income rate to the end of the year we are on track to bring in over \$121K, considerably more than the planned end of year income of \$108,504.00.

Disbursements to date are \$ 52,094.20, pretty much on track to close out the year at the planned level of disbursements, \$108,504.00.

Our other funds are looking good, in our Bld and Beautification account we currently have \$45,233.39, based on funds expended to date I expect us to use an additional \$19K to complete our iconostasis project, that includes all woodcrafting and icons, this could be less depending on how many folks sponsor our festal icons, the 12 festal icons total \$4,800.00, to date we have one icon sponsored for \$400. We also

owe the balance on Father's new blessing cross (\$600) and a balance on the long awaited gospel book with carved cover, this goes back to about 2011 or 2012, it's so old of a project I have forgotten the cost!

Programs and Philanthropy, we spent \$4K in June, \$2K for For Kids, \$2K for Foodbank of SE Va. Current balance is \$12376.25.

Other account balances with DOS are normal, i have no comments on those.

I will be on the road tomorrow, I have talked to Fr and he will call me if there are any questions or concerns.

Karl

B.1 Motion Combes/Damon- To accept the Financial Reports as presented. CARRIED.

C. Father John's Comments

The Diocesan Assembly will be virtual this year, 2020.

A Clergy Meeting will be held in Dallas February 2021.

OCA Projects:

Rites of Reception are being revised.

The OCA is working to publish a standardized Catechesis. Father John will write the chapter on the Trinity.

Father John continues his work as a managing editor of the online journal "Rule Of Faith: A Journal of Orthodox Thought".

Father John has increased meetings with parishioners

The Iconostasis will soon be complete. As a related item, hanging vigil lamps for the iconostasis have been ordered.

The hand carved Blessing Cross commissioned of Jonathan Pageau is complete and has been delivered.

The commissioned hand carved wood Gospel cover is in progress.

Videographers are wanted to help with the live streaming of services.

Father John will be gone July 23 – 28.

D. Committee Reports

Stewardship and Outreach:

32 IOCC Health kits have been assembled. This is an ongoing project.

Building and Grounds:

The parking lot needs to be repaved.

It is wanted that our lawn care volunteer, James Beecham, be given more help with lawn maintenance.

Beautification and Hospitality:

A parish picnic to celebrate the Feast of the Dormition of the Theotokos following Divine Liturgy is scheduled for August 15, 2020. All activities will be held at First Landing State Park. The cost to enter the park is \$10 per vehicle. The Divine Liturgy is scheduled for 9:30 AM.

E. Old Business

There was no old business.

F. New Business

Diane Blischak brought up the need to enhance the security of calendar and parishioner information/images accessed through the parish website. The Parish Council Secretary will redact the names of meeting attendees not of an official position on public records.

Karl Rusnak will gather 3 quotes for repaving the parking lot.

Diane Blischak will research the cost of an electric lawn mower for grounds keeping, and a shed to store our collection of lawn equipment. The new lawn mower will be kept at the church for volunteers to use when helping with grounds maintenance.

The parish council then scheduled the next Regular Parish Council Meeting for August 23, 2020 @ 11:30 AM.

G. Adjournment

The meeting closed with prayer at 12:25 PM.

Respectfully Submitted,

Kevin Combes,

Secretary

**DORMITION OF THE THEOTOKOS ORTHODOX CHURCH
FINANCIAL REPORT**

UNRESTRICTED FUNDS	
Opening Balance 1/1/20	6,393.08
Total Receipts	60,690.98
Total Disbursements	52,094.20
Closing Balance, 6/30/20	14,989.86

Receipts

	Actual	Planned EOY
Unrestricted Offerings	47,917.98	105,104.00
Candles	773.00	3,100.00
Misc/Other	0.00	300.00
Anonymous Gift	12,000.00	
Total	60,690.98	108,504.00

Disbursements

	Actual	Planned EOY
Church Operations		
Managed Debt Payment	1,222.26	3,800.00
Tithes - DOS	7,533.93	10,850.00
Utilities Natural Gas	958.38	1,400.00
Utilities - Electricity	1,319.26	2,800.00
HRUBS	1,287.59	2,300.00
Telephone	464.23	934.00
Internet/ Security	858.30	1,690.00
Insurance	1,821.50	4,000.00
Church Supplies	682.18	3,500.00
Checks Bank Fees	7.50	100.00
Honoraria	500.00	1,000.00
Books	25.19	500.00
Travel	839.91	2,500.00
Web/Printing/Office supplies	0.00	250.00
Church School	0.00	300.00
Youth Activities	0.00	500.00
OCF	0.00	200.00
Continuing Education	0.00	200.00
Community Assistance	563.80	300.00
Parish Outing/Picnic	0.00	300.00
BLD Repair and Maintenance	0.00	2,000.00
Legal and Corporate	0.00	250.00
Hospitality	0.00	500.00
Miscellaneous/ Other	77.93	200.00
Clergy Brotherhood	0	250.00

Net Assets	
Account Balances 6/30/20	
Unrestricted Funds	14,989.86
Bld/Beautification	45,233.39
Church Friendly Loans	29,842.01
Sunday School Fund	1,210.81
Programs/Philanthropy	12,376.25
Total	103,652.32
Real Estate Assessed Value	
Sheppard Avenue Property	460,000.00
Total	460,000.00
Accounts Payable 6/30/20	
Mortgage Debt	129,568.00
DOS Debt	1,760.00
Church Loan Principal	20,000.00
Total	151,328.00
Net Assets 6/30/20	412,324.32

Estimate**
Estimate**

Total Church Operations	18,161.96	40,624.00
Priest Salary/Housing/Pension		
Salary	21,624.00	43,248.00
Priest Housing	8,148.00	16,296.00
Priest Pension	4,160.24	8,336.00
Total Salary/Housing/Pension	33,932.24	67,880.00
Total Disbursements	52,094.20	108,504.00

** DOS account statement did not include mortgage interest accrued thru JUNE