

Dormition of the Theotokos. O.C.A. Regular Parish Council Meeting Minutes

Meeting held in the Nave of Dormition of the Theotokos, O.C.A.

736 Sheppard Ave., Norfolk, VA 23518

December 14, 2019

The meeting convened at 11:03 AM following the opening prayer, "O Heavenly King". Present for the meeting was The Reverend Father John Cox, Anastasia Ellis as Warden, Kevin Combes as Secretary, Karl Rusnak as Treasurer, Diane Blischak, and Jack Damon by phone.

A. Review/Approval Previous Meeting Minutes

A review of the minutes of the Regular Parish Council Meeting held November 23, 2019 was conducted.

A.1 Motion Ellis/ Rusnak- To accept the previous Regular Parish Council Meeting minutes as amended. CARRIED.

B. Financial Reports (attached)

Karl Rusnak, Treasurer, then presented the financial reports ending November 30, 2019.

B.1 Motion Combes/Blischak- To accept the Financial Reports ending October 31, 2019 as presented. CARRIED.

C. Father John's Comments

Father John reported that the Orthodox 101 and Atonement classes/lectures will be wrapping up soon.

The Billings Family and Jillian Martin will be received into the church on December 21, 2019.

Anca Potoan-Riccio's new born son, Michael, will be churched on December 22, 2019.

The next class of catechumens will begin their training at the start of Lent this year.

The wedding of Megan Stubblefield to Nathan McNally will be held January 12, 2020.

Father John and Matushka Sunny will host a Christmas meal at the church after Divine Liturgy for the Nativity.

In addition to his duties at Dormition of the Theotokos Orthodox Church, Father John is one of the managing editors of the online journal, Rule Of Faith: A Journal of Orthodox Thought.

Father John will be on vacation following Christmas Services through January 11, 2020.

The hand cross commission by Jonathan Pageau will be delayed in 2020 due to flooding of the iconographer's studio and home.

The 2020 calendars are in, with the rubical calendars on the way.

D. Additional Business

A discussion of the Annual Meeting Agenda by the Parish Council then ensued, finalizing the particulars. The Annual Parish Meeting will be held on January 26, 2020 following Divine Liturgy.

Iconostasis update: the iconostasis is on Paul Chadwick's work schedule, and the work is scheduled to be completed by April 1, 2020. Mr. Chadwick is proceeding without requiring a down payment. Jack Damon will act as liaison.

Iconography update: Elizabeth Randall has finished 2 icons, with the bulk of the remaining tentatively scheduled for completion by April 1, 2020.

The Stewardship Committee recommended allocating the Community Assistance for the 2020 Spending Plan to the Salvation Army for ease and efficiency.

An unnamed person has offered matching funds for small projects around the church.

The parking lot is in need of maintenance, for which bids are needed.

The Parish Council has agreed to pay Maria Marshall \$40 to watch the children of parents who attend the Annual Parish Meeting on January 26, 2020.

The parish council then scheduled the next Regular Parish Council Meeting for January 18, 2020 @ 4:30 PM.

E. Adjournment

The meeting closed with prayer, "It Is Truly", at 12:12 PM.

Respectfully Submitted,

Kevin Combes,

Secretary

**DORMITION OF THE THEOTOKOS ORTHODOX CHURCH
FINANCIAL REPORT**

UNRESTRICTED FUNDS	
Opening Balance 1/1/19	9,480.94
Total Receipts	95,751.57
Total Disbursements	99,473.62
Closing Balance, 11/30/19	5,758.89

Receipts		
	Actual	Planned EOY
Unrestricted Offerings	70,749.57	107,933.00
Candles	2,791.00	3,000.00
Misc/Other	211.00	350.00
Anonymous Gift	22,000.00	
Total	95,751.57	111,283.00

Disbursements		
	Actual	Planned EOY
Church Operations		
Managed Debt Payment	2,993.60	3,945.00
Tithes - DOS	9,187.22	11,128.00
Utilities Natural Gas	1,164.80	1,400.00
Utilities - Electricity	2,767.69	2,500.00
HRUBS	2,160.14	2,100.00
Telephone	1,092.92	1,210.00
Internet/ Security	1,542.42	1,590.00
Insurance	3,876.56	4,000.00
Church Supplies	3,503.84	3,000.00
Checks Bank Fees	106.61	50.00
Honoraria	850.45	1,000.00
Books	598.77	400.00
Travel	2,758.52	2,000.00
Web/Printing/Office supplies	96.94	100.00
Church School	107.60	500.00
Youth Activities	124.16	500.00
OCF	115.20	200.00
Continuing Education	200.00	500.00
Community Assistance	173.27	300.00
Parish Outing/Picnic	0.00	300.00
BLD Repair and Maintenance	1,020.29	3,000.00
Legal and Corporate	125.00	150.00
Hospitality	440.31	1,200.00
Miscellaneous/ Other	250.16	200.00
St Anne Priest Support	2,500.00	3,000.00
Clergy Brotherhood	250.00	250.00
Total Church Operations	38,006.47	44,523.00
Priest Salary/Housing/Pension		
Salary	39,017.00	42,560.00
Priest Housing	14,938.00	16,296.00
Priest Pension	7,512.15	7,904.00
Total Salary/Housing/Pension	61,467.15	66,760.00
Total Disbursements	99,473.62	111,283.00

Net Assets	
Cash Deposits	
Unrestricted Funds	5,758.89
Bld/Beautification	36,637.82
Church Friendly Loans	29,070.29
Sunday School Fund	484.18
Programs/Philanthropy	16,376.25
Total	88,327.43
Real Estate	
Sheppard Avenue Property	460,000.00
Total	460,000.00
Accounts Payable	
Mortgage Debt	132,398.17
DOS Debt	2,040.14
Church Loan Principal	20,000.00
Total	154,438.31
Net Assets 11/30/19	393,889.12