

Dormition of the Theotokos. O.C.A. Regular Parish Council Meeting Minutes

Meeting held in the Nave of Dormition of the Theotokos, O.C.A.

736 Sheppard Ave., Norfolk, VA 23518

October 19, 2019

The meeting convened at 12:01 PM following the opening prayer, "O Heavenly King". Present for the meeting was The Reverend Father John Cox, Anastasia Ellis as Warden, Kevin Combes as Secretary, Karl Rusnak as Treasurer, and Diane Blischak. Absent was Jack Damon (Military Deployment).

A. Review/Approval Previous Meeting Minutes

A review of the Minutes of the Regular Parish Council Meeting held September 28, 2019 was conducted.

A.1 Motion Rusnak/ Ellis- To accept the previous meeting minutes as amended. CARRIED.

B. Financial Reports (attached)

Karl Rusnak, Treasurer, then delivered the financial reports through September 30, 2019. He reported that income YTD is less than projected, but that we are meeting our financial obligations. The parish council then talked about our pledge system. Father John will compose a pledge form to present to the parish council for further discussion.

B.1 Motion Blischak/ Combes- To accept the Financial Reports as presented. CARRIED.

C. Fr. John's Comments

Father John then made his comments:

Father John has continued to buy new server robes to replace the worn ones, as well as altar coverings.

A HVAC service contract has been signed with George Bond to provide bi-annual service.

Roy Martin has been working on a bid with a local woodworker whom he knows and trusts to build the iconostasis, as the project is too large for the parish workshop.

Father Stephen Duesenberry was asked by Father John to head up a men's group at Dormition, which he agreed to do.

Father John has planned to host a fellowship event modelled after the OCF, event to be held at the church on October 29, 2019. Pizza will be provided.

A Veteran's Day prayer service has been planned for November 11, 2019 to be held at Ss. Constantine and Helen Greek Orthodox Church, Newport News, VA. The service is scheduled to start at 6:30 PM.

Father John told the parish council that he is planning to take a vacation after Christmas.

D. Additional Business

As mentioned earlier in these minutes, Roy Martin has been working on a bid with a local woodworker whom he knows and trusts to build the iconostasis, as the project is too large for the parish workshop. The anticipated bid will be voted on electronically, as it will come in between the regularly scheduled parish council meetings.

The parish council then discussed the annual Advent cleaning and greening of the church and scheduled it for Sunday, December 1, after Divine Liturgy that day.

The parish council then briefly discussed last minute preparations for the Fall Festival scheduled for October 26, 2019.

The council set the next Regular Parish Council Meeting date as November 23, 2019 at 4:00 PM.

E. Adjournment

The meeting closed with prayer, "It Is Truly", at 1:03 PM.

Respectfully Submitted,

Kevin Combes,

Secretary

Addendum:

Father John informed the parish council that the anticipated bid for the iconostasis came in at \$16,531, half down before start. Karl Rusnak moved that the procurement proceed for \$16,531, half down before start. There was no second, so the motion fell to the floor. A special meeting was called to be held October 27, 2019, after the Divine Liturgy, for further discussion of the matter.

**DORMITION OF THE THEOTOKOS ORTHODOX CHURCH
FINANCIAL REPORT**

UNRESTRICTED FUNDS	
Opening Balance 1/1/19	9,480.94
Total Receipts	78,143.57
Total Disbursements	82,114.07
Closing Balance, 9/30/19	5,510.44

Receipts

	Actual	Planned EOY
Unrestricted Offerings	57,656.57	107,933.00
Candles	2,407.00	3,000.00
Misc/Other	80.00	350.00
Anonymous Gift	18,000.00	
Total	78,143.57	111,283.00

Net Assets

Cash Deposits	
Unrestricted Funds	5,510.44
Bld/Beautification	37,467.08
Church Friendly Loans	28,853.48
Sunday School Fund	483.98
Programs/Philanthropy	16,376.25
	-
Total	88,691.23

Real Estate

Sheppard Avenue Property	460,000.00
Total	460,000.00

Accounts Payable

Mortgage Debt	133,319.03
DOS Debt	3,374.43
Church Loan Principal	20,000.00
Total	156,693.46

Net Assets 9/30/19 391,997.77

Disbursements

	Actual	Planned EOY
Church Operations		
Managed Debt Payment	2,381.92	3,945.00
Tithes - DOS	7,345.64	11,128.00
Utilities Natural Gas	1,119.62	1,400.00
Utilities - Electricity	2,243.05	2,500.00
HRUBS	1,712.83	2,100.00
Telephone	937.84	1,210.00
Internet/ Security	1,261.98	1,590.00
Insurance	2,907.06	4,000.00
Church Supplies	3,291.84	3,000.00
Checks Bank Fees	106.61	50.00
Honoraria	850.45	1,000.00
Books	320.88	400.00
Travel	2,758.52	2,000.00
Web/Printing/Office supplies	96.30	100.00
Church School	107.60	500.00
Youth Activities	124.16	500.00
OCF	32.10	200.00
Continuing Education	200.00	500.00
Community Assistance	173.27	300.00
Parish Outing/Picnic	0.00	300.00
BLD Repair and Maintenance	1,020.29	3,000.00
Legal and Corporate	125.00	150.00
Hospitality	268.85	1,200.00
Miscellaneous/ Other	194.79	200.00
St Anne Priest Support	2,250.00	3,000.00
Clergy Brotherhood	0.00	250.00

Total Church Operations 31,830.60 44,523.00

Priest Salary/Housing/Pension

Salary	31,923.00	42,560.00
Priest Housing	12,222.00	16,296.00
Priest Pension	6,138.47	7,904.00

Total Salary/Housing/Pension 50,283.47 66,760.00

Total Disbursements 82,114.07 111,283.00