

Dormition of the Theotokos Orthodox Church
Parish Council Meeting
July 13, 2014

The following Council members were present: Fr. John Cox, Kris Carlson, Karl Rusnak, Adale Martin, Ben Andrus and Jim Kalemba.

1. Opening Prayer
2. Review of Prior Meeting Minutes
 - a. June Parish Council minutes accepted as submitted.
3. Financial Report
 - a. Key points:
 - i. There is a \$3,719 deficit in income versus disbursements. This equates to approximately \$620 deficit per month for the first 6 months of 2014.
 - ii. Disbursements are \$1,400 below budget.
4. Father John's Report
 - a. Observing lack of parish interest in many church events.
 - i. Struggling with what types of activities and educational classes to offer the parish.
 - ii. Considering conducting some sort of online survey/vote to get a better understanding of what types of events the parishioners are interested in supporting.
 - b. Parish Picnic (8/17)
 - i. Suzanna Carlson continues to make progress in planning the event.
 - ii. Pavilion has been reserved.
 - iii. Suzanna is taking a more structured approach in planning the meal.
 - iv. Need to delegate entertainment planning to someone.
 - c. On 8/14, the area priests will co-celebrate the Feast of the Dormition at our parish.
 - d. Norfolk Tide's All Faith Night Baseball Game had very low parish participation.
 - e. Wood for Iconostas
 - i. Transporting the wood from storage in Tennessee to Fr. John's yard for storage.
 - ii. Preparing the wood for building the iconostas will start in the next few months.

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5. Growth & Development

- a. An unrestricted offering gift of \$5K has been received.
 - i. Fr. John to announce to the parish a matching fund challenge.
 - ii. Whatever funds are donated to the Building Fund during the next month will be matched from this gift offering.
 - iii. Whatever funds are not matched will go into the restricted funds/special projects.
- b. Council believes a mid-year summary on building change activities should be provided to the parish.
- c. Unitarian Church property was reviewed this past month.
 - i. Due to issues with parking, price and flooding, property is no longer being considered.

6. Religious Education

- a. Saturday adult education classes are continuing.

7. Old Business

- a. Father's Tax Issue
 - i. Karl has not yet contacted OCA representative for tax advice.
 - ii. Council decided that for the balance of 2014, Fr. John's income will be reported using an IRS Form 1099-MISC.
 - iii. After further investigation, the Council might consider taking a different approach and issue an IRS W-2 for 2015.
 - iv. Jim to schedule a conference call with Council members to discuss possible reimbursement to Fr. John for extra taxes he has paid this year.
- b. Assistance for St George's Orthodox Church (Edenton, NC)
 - i. Fr. John to conduct a special collection in August.
- c. Purchasing an accounting software package (like Quicken)
 - i. At this time the Council decided not to purchase any software application.
 - ii. Treasurer will continue to use spreadsheets for tracking and reporting finances.

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- iii. Monthly reports to be posted to Google Cloud.
8. New Business
- a. Since the parish has a \$3,917 deficit for the first 6 months of 2014, the Council believes it would be beneficial to provide the parish with a Financial Summary Information Packet.
 - i. Karl to develop a draft version and provide to the Council for review and comments.
 - ii. The summary packet will also clarify that Building Fund funds are separate from the general church funds.
9. Next Council Meeting
- a. August 24, 2014
10. Closing Prayer / Adjournment