

Dormition of the Theotokos Orthodox Church
Parish Council Meeting
June 22, 2014

The following Council members were present: Fr. John Cox, Kris Carlson, Karl Rusnak, Adale Martin, Ben Andrus and Jim Kalemba.

1. Opening Prayer
2. Review of Prior Meeting Minutes
 - a. May Parish Council minutes accepted as submitted.
3. Financial Report
 - a. The May financial report was not available for review at a Council meeting. (Kris is working on a new format and was unable to complete the work and produce the report in time for the June Parish Council meeting.)
 - b. The report will be provided to the Council by Friday, 6/27.
 - c. The Council discussed the possibility of purchasing an accounting software package (like Quicken) for nonprofit organizations. The onetime cost is approximately \$600. Decision tabled for now.
4. Father John's Report
 - a. Restarted Saturday adult education classes.
 - b. Suzanna Carlson is coordinating parish picnic scheduled for August 17.
 - c. On 8/14, the area priests will co-celebrate the Feast of the Dormition at our parish.
 - d. Anastasia Ellis is coordinating the parish outing to attend the Norfolk Tide's All Faith Night baseball game on July 21.
 - e. The retreat conducted on Saturday, June 21, was attended by approximately 15 people (parishioners and non-parishioners).
5. Growth & Development
 - a. A few properties were reviewed this past month by the Council but none are being considered further for various reasons.
6. Religious Education
 - a. Church school has recessed for summer.

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7. Old Business

a. Church Record Backups

- i. As a temporary solution, both the treasurers' and secretary's records will be copied to flash drives and stored at the church.
- ii. At some point in the future, need to investigate a central location (cloud storage) for storing church records.

8. New Business

a. Fr. John's Tax Issue

- i. The Council discussed the errors in how the parish has handled reporting Fr. John's income over the past several years. This error has resulted in Fr. John being required to pay more to the IRS than was intended by the parish. (\$2,800 in 2012 and \$2,756 in 2013).
- ii. Council to seek financial guidance from OCA. Karl has the action to contact OCA for advice/recommendation.
- iii. Once the financial report covering the first 6 months of 2014 is available to the Council, the Council will discuss options for possibly compensating Fr. John for his additional payments.

b. Assistance for St George's Orthodox Church (Edenton, NC)

- i. St George's Orthodox Church is seeking assistance to provide housing for a new priest.
- ii. Fr. John will contact parish to better understand assistance that can be provided.

c. POST COUNCIL MEETING DECISION

- i. Several days after the June council meeting, it was unanimously decided by the Council to have Kris Carlson (treasurer) and Karl Rusnak (warden) switch roles for the balance of 2014. Effective immediately, Kris Carlson will fill the position of warden and Karl Rusnak will fill the position of treasurer.

9. Next Council Meeting

a. July 13, 2014

10. Closing Prayer / Adjournment