

Dormition of the Theotokos Orthodox Church
Parish Council Meeting
November 17, 2013

The following Council members were present: Fr. John Cox, Meg Downing, Jim Kalemba, Karl Rusnak, Ruth Cornwell, Andrew Nelko and Mark Mills.

1. Opening Prayer
2. Review of Prior Meeting Minutes
 - a. Minutes from the October 13, 2013 Parish Council Meeting were approved as submitted.
3. Financial Report
 - a. Through the month of October, actual income is approximately \$1,400 more than plan. For disbursements, actuals are approximately \$1,800 over plan.
 - b. Starting with the July financial report, the budget numbers were included in the summary. It has just been determined that the budget numbers that were reported were not the budget numbers approved at the 2013 Annual Parish meeting. This error has been corrected starting in the November Financial Report. (NOTE: The actuals reported during this time frame were correct.)
4. Father John's Report
 - a. Fr. John will be very busy during Advent since there are many services and other activities planned leading up to Christmas.
 - b. Church School
 - i. Planning activities for St. Nicholas Day.
 - ii. No new church school leader has been identified yet.
 - c. Membership
 - i. Based on the survey cards returned, the final count of church members is 52.
 - d. Uganda Mission
 - i. There will be a special collection on St. Nicolas Day for the Uganda mission.
5. Growth & Development
 - a. New Facility Investigations
 - i. The Bute Street property is back on the market (~\$550,000).
 - ii. Fr. John will be looking at the property with a realtor on Monday, 11/18.
 - iii. The zoning bylaws for this location permit churches so no waiver would be required.
6. Religious Education
 - a. The first session of the Orthodox Family Life Series was well attended.

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7. Old Business

- a. Annual Meeting Preparation
 - i. Announcement of the upcoming annual meeting needs to be made in church for 3 consecutive weeks leading up to the meeting. The announcement will be made on 1/5/14, 1/12/14 & 1/19/14.
 - ii. Request has been made to the parish for suggested topics to be included in the agenda. Agenda to be finalized by 12/26/13.
 - iii. Karl provided initial draft of the 2014 annual budget. The council reviewed the budget and made several adjustments. An updated budget is to be provided by Karl for final review by council members.
 - iv. There are no open actions from the 2013 annual meeting that need to be addressed.
 - v. Ruth has provided Fr. John with information for several options for lunch.
- b. Bake Sale
 - i. Approximately \$2,000 was made from the November bake sale.
 - ii. Proceeds from the bake sale will be deposited into the building fund.
- c. Salary Increase for Fr. John.
 - i. The OCA leadership has determined that all parishes are required to increase the amount paid into their priest's pension plan by 2% in 2014.
 - ii. Church Council made a motion to include in the 2014 budget a 2% salary increase for Fr. John and this compensation will be added to Fr. John's pension plan.
- d. Nominating Committee
 - i. Four candidates have been identified; 3 have already agreed to join the council if nominated and the 4th person has not yet made a final decision.
- e. Exterior Maintenance
 - i. The front exterior door has been installed.
- f. Frame "epitaphia" of the Virgin Mary
 - i. No update this month on status of project.

8. New Business

- a. Providing Church Council Meeting Minutes to Parishioners
 - i. Starting with the November council meeting, Fr. John will distribute the reviewed/approved meeting minutes to the parish in his weekly parish update email.

9. Next council meeting will be held on Sunday, 12/15/13.

10. Closing Prayer / Adjournment